



Universities & Colleges
Shared Services

Project Manager (Advanced)

Information Services Shared Service Catalyst

Location: Glasgow or Edinburgh (or Stirling, based in a client institution may also be considered as a base after initial training)

Salary Range £32-38k pa

Universities and Colleges Shared Services (UCSS Ltd), is a shared services delivery and development unit jointly owned by all of Scotland's Universities and Colleges. It operates as a sister organisation to the sectors' shared procurement service, APUC, and shares corporate services with them.

UCSS currently employs staff across various locations in Scotland with several already employed within the Information Services workspace. UCSS has obtained funding from the Scottish Government and the Scottish Funding Council to set up an Information-Services Shared Service Catalyst (ISSC) team.

The ISSC's purpose is to use its new dedicated resources to work in partnership, effectively as one team with the sectors' IT and Libraries communities using sectoral knowledge and expertise based within institutions and existing sector collaborative forums to maximise delivery of shared services and effective collaborative activities across the University and College sectors in Scotland (and beyond if applicable).

The ISSC will work in partnership with a variety of collaborative forums both within the University and College sectors in Scotland and across the UK, and also with the Scottish Government and the other publicly funded sectors in Scotland. The post holder will be an ambassador for UCSS, their client institutions and the IS professions generally and will demonstrate the highest levels of professionalism and ethical behaviour.

This is a unique opportunity for the right person to be part of an exciting new team that has significant potential for development.

This is a very broad senior project management role, with the scope ranging from extensive stakeholder engagement, data analysis, business modelling, business case development and project and service implementation.

Salary range for this role is circa £32-38k pa, with optional employer and employee contributing pension arrangements.

Further information on the requirements for the role are contained on the Careers section of APUC's [website](#). If you are interested in applying for this role, please complete the application form downloadable from the Careers section of the website and email it (by midday on 22 January 2015) to us at the [careers email address](#), along with your current CV (two pages maximum) and a one page covering letter, explaining why you feel you would like to take on this challenge and what you feel you would bring to this role.