

Establishment of a Procurement Policy Forum

1. Purpose and remit of the Forum

The Review of Public Procurement in Scotland by John McClelland (sections 6 and 7) identified the need for central leadership on procurement policy and for a public sector-wide Procurement Policy Handbook to be developed, issued and maintained by the Scottish Procurement Directorate (SPD). Work to develop the Handbook is ongoing. SPD has established a Policy Forum to inform this work.

The remit of the Forum will be:

In relation to existing policy:

- to identify areas of procurement policy where there is a need for further discussion, to identify issues around its application in individual sectors, the issue of further guidance and/or training on policy related matters.

In relation to future policy developments:

- to examine future developments in procurement policy;
- to consider the implications for each sector represented on the Forum;
- to make recommendations to SPD on policy implementation; and
- to ensure that policy developments are communicated to individual procurement organisations.

2. Core Membership of the Forum

Membership will comprise key stakeholders from each sector and representatives from each sectoral Centre of Expertise (COE). Core Membership will therefore comprise:

Central Government, agencies and Non Departmental Public Bodies (NDPBs)

- Scottish Procurement Directorate (SPD)
- National Procurement Centre of Expertise (NPCOE)
- Central Government Centre of Procurement Expertise (CGCoPE)
- Scottish Prison Service (SPS)
- VisitScotland

Local Government

- Scotland Excel
- Fife Council
- Highland Council

National Health Service

- NHS National Services Scotland (NSS)
- NHS Greater Glasgow and Clyde

Universities and Colleges

- Advanced Procurement for Universities and Colleges (APUC)
- Stirling University
- Stevenson College Edinburgh

Police

- Strathclyde Police

Fire

- Chief Fire Officers Association (Scotland) (CFOA(S))

Care and Support Services

- Association of Directors of Social Work (ADSW) Contracts and Commissioning Group

The Forum will be chaired by SPD; SPD will also provide Secretariat support.

3. Meetings of the Forum

The Forum will initially meet quarterly. Members will also be expected to deal with issues in correspondence between meetings.