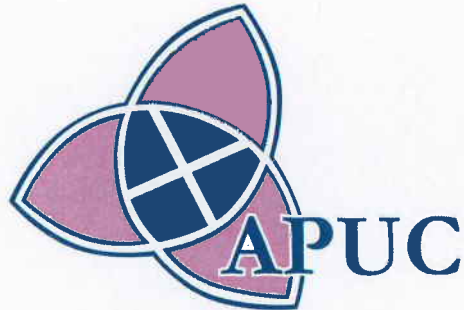


Company Registration Number SC314764



Advanced Procurement
for Universities & Colleges

**APUC LIMITED
COMPANY LIMITED BY GUARANTEE
CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 JULY 2011**

**APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)**

**CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2011**

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**APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)**

OFFICERS AND PROFESSIONAL ADVISERS

The Board of Directors	N A L Paul – Chairman A J Warren A J Williamson D C H Ross D S MacKellar J C Crooks P Briggs R A Kennedy (resigned 21/07/11) S Paterson S P McKillop (resigned 18/10/10) J Doyle (appointed 01/11/10) I A Bews (appointed 21/07/11)
Company Secretary	H Ross (resigned 12/01/11) M Caithness (appointed 12/01/11)
Registered Office	14 New Mart Road EDINBURGH EH14 1RL
Auditor	Chiene + Tait Chartered Accountants & Statutory Auditor 61 Dublin Street EDINBURGH EH3 6NL
Bankers	Bank of Scotland 1 Ardmillan Terrace EDINBURGH EH11 2JH
Solicitors	Brodies LLP 15 Atholl Crescent EDINBURGH EH3 8HA

**APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)**

**THE DIRECTORS' REPORT
FOR THE YEAR ENDED 31 JULY 2011**

The directors present their report and the financial statements of the company and the group for the year ended 31 July 2011.

Principal activities

The principal activity of the group during the year was the provision of procurement services and guidance in order to achieve value for money for Scotland's 60 Universities and Colleges.

Directors

The directors who served the company during the year are shown on page 2.

Directors' responsibilities

The directors are responsible for preparing the Directors' Report and financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and the group and of the surplus or deficit of the group for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information of which the company's auditor is unaware; and
- each director has taken all steps that he/she ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Small company provisions

This report has been prepared in accordance with the small companies regime of the Companies Act 2006.

Signed on behalf of the directors

N A L Paul, Chairman

Approved by the directors on  2012

**APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)**

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF APUC LIMITED

We have audited the financial statements of APUC Limited for the year ended 31 July 2011 set out on pages 6 to 17. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the group and company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the group and company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company, and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditor

As explained more fully in the Statement of Directors' Responsibilities set out on page 3, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the group's and the parent company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent company's affairs as at 31 July 2011 and of the group's surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been properly prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)**

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF APUC LIMITED
(continued)**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report.

Malcolm Beveridge

Malcolm Beveridge BA CA (Senior Statutory Auditor)
For and on behalf of
CHIENE + TAIT
Chartered Accountants & Statutory Auditor
61 Dublin Street
Edinburgh
EH3 6NL

12 JANUARY 2012

**APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)**

**CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 JULY 2011**

		2011	2010
	Note	£	£
Turnover	1	2,278,787	2,888,559
Administrative expenses	2	1,896,279	2,888,559
Operating surplus	3	<u>382,508</u>	<u>-</u>
Interest receivable		4,590	2,964
Surplus on ordinary activities before taxation		<u>387,098</u>	<u>2,964</u>
Tax on surplus on ordinary activities	5	85,803	622
Surplus for the year		<u>301,295</u>	<u>2,342</u>

The notes on pages 9 to 17 form part of these financial statements.

**APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)**

**CONSOLIDATED BALANCE SHEET
AS AT 31 JULY 2011**

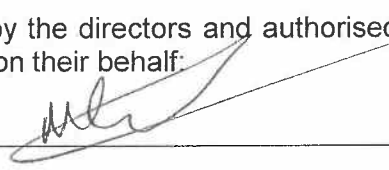
	Note	£	2011 £	£	2010 £
Fixed assets					
Tangible assets	6		10,193		29,620
Current assets					
Debtors	8	307,233		142,049	
Cash at bank		1,281,140		705,455	
		<u>1,588,373</u>		<u>847,504</u>	
Creditors: amounts falling due within one year	9	1,199,483		769,293	
Net current assets			388,890		78,211
Total assets less current liabilities			<u>399,083</u>		<u>107,831</u>
Creditors: amounts falling due after more than one year	10		6,188		16,231
			<u>392,895</u>		<u>91,600</u>
Reserves					
Income and expenditure account	15		392,895		91,600
			<u>392,895</u>		<u>91,600</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008) relating to small companies.

These financial statements were approved by the directors and authorised for issue on *12 January* 2012, and are signed on their behalf:



A Warren
Chief Executive



N A L Paul
Chairman

Company No: SC314764

The notes on pages 9 to 17 form part of these financial statements.

APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)

COMPANY BALANCE SHEET
AS AT 31 JULY 2011

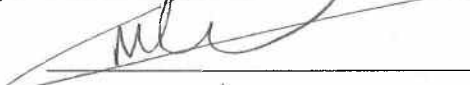
	Note	£	2011 £	£	2010 £
Fixed assets					
Tangible assets	6		10,193		29,620
Investments	7		1		1
			<u>10,194</u>		<u>29,621</u>
Current assets					
Debtors	8	300,429		142,049	
Cash at bank		<u>1,281,140</u>		<u>705,455</u>	
		1,581,569		847,504	
Creditors: amounts falling due within one year	9	<u>1,342,276</u>		<u>769,294</u>	
Net current assets			239,293		78,210
Total assets less current liabilities			<u>249,487</u>		<u>107,831</u>
Creditors: amounts falling due after more than one year	10		6,188		16,231
			<u>243,299</u>		<u>91,600</u>
Reserves					
Income and expenditure account	15		243,299		91,600
			<u>243,299</u>		<u>91,600</u>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 and the Financial Reporting Standard for Smaller Entities (effective April 2008) relating to small companies.

These financial statements were approved by the directors and authorised for issue on 12 January 2012, and are signed on their behalf:



A Warren
Chief Executive



N A L Paul
Chairman

Company No: SC314764

The notes on pages 9 to 17 form part of these financial statements.

**APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2011**

1. Accounting policies

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) (effective April 2008).

Going concern

The financial statements have been prepared on the going concern basis.

The company has secured funding from the Universities and Colleges in Scotland of £1,928m for 2011-2012. They have prepared budgets and cashflow projections which indicate that they will be able to operate within the agreed funding level.

Basis of consolidation

The consolidated financial statements incorporate the financial statements of the company for the year ended 31 July 2011 and of its subsidiary company, UCSS Limited.

The company has taken advantage of the exemptions under section 408 of the Companies Act 2006 not to prepare an individual income and expenditure account for the parent company. The surplus for the year dealt with in the financial statements of the company was £151,699 (2010: £2,342).

Investments

Investments held as fixed assets are stated at cost less provision for any permanent diminution in value.

Cash flow statement

The company is the parent of a small group and has voluntarily prepared consolidated financial statements. The company is exempt under the requirements of the FRSSE from publishing a consolidated cash flow statement.

Turnover

The turnover shown in the income and expenditure accounts represents grants received and receivable during the year.

Fixed assets

All fixed assets are initially recorded at cost. Assets costing less than £5,000, unless when grouped are greater than £5,000, are written off to the income and expenditure account in the year of purchase.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings	-	7 years
Computer equipment	-	3 years

APUC LIMITED
(COMPANY LIMITED BY GUARANTEE)

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2011 (Cont)

Grants

Grants of a revenue nature are credited to the income and expenditure account in the year which they accrue. Grants for the purchase of fixed assets are treated as deferred income and credited to the income and expenditure account over the estimated useful life of the relevant assets.

Pensions

APUC Limited participates in the Universities Superannuation Scheme (USS), a defined benefit scheme which is contracted out of the State Second Pension (S2P). The assets of the scheme are held in a separate trustee administered fund. Because of the mutual nature of the scheme, the scheme's assets are not hypothecated to individual participants and a scheme-wide contribution rate is set. The company is therefore exposed to actuarial risks associated with other participants employees and is unable to identify its share of the underlying assets and liabilities of the scheme on a consistent and reasonable basis and therefore, as required by FRS17 'Retirement Benefits', accounts for the scheme as if it were a defined contribution scheme. As a result, the amount charged to the income and expenditure account represents the contributions payable to the scheme in respect of the accounting period.

UCSS Ltd offers its employees the benefits of a Group Stakeholder Pension Scheme with Scottish Widows. Employers contributions to the scheme match the employees contribution up to a maximum of 5% of gross pay. The amount charged to the income and expenditure account represents the contributions payable to the scheme in respect of the accounting period.

Operating lease charges

Rentals payable under operating leases are charged to the income and expenditure account in the period to which they relate.

Deferred taxation

The accounting policy in respect of deferred tax reflects the requirements of FRSSE 2008. Deferred tax is provided on the liability method to take account of timing differences between the treatment for certain items for accounts purposes and the treatment for tax purposes. Tax deferred is accounted for in respect of all material timing differences. Deferred tax assets are only recognised to the extent that they are regarded as recoverable.

	2011	2010
	£	£
2. Administration expenses		
Staff	1,351,976	1,715,718
Non executive directors' honoraria	9,562	9,338
Premises	128,055	142,576
Consultants & contractors	56,228	67,791
eSolutions	87,478	681,052
Administration	262,980	272,084
	<u>1,896,279</u>	<u>2,888,559</u>

